

## Meet with drinks Delegate Joining Instructions

Thank you for booking to attend this event, we hope you find it an enjoyable learning experience.

Please read the following information carefully.

**Event Venue:** The Leeds Club  
3 Albion Place  
Leeds  
LS1 6JL

**Map:** [Map to venue](#)

**Date:** 5 November 2012

**Times:** 17:30 – 19:00 Registration and networking

**Contacts:** Prior to the event [email](#) or call +44 (0)1628 427 340  
On the day of the event call **The Leeds Club on +44 (0)113 388 2800**

**Please note:**

- If you have any specific dietary requirements please email [CIM Events](#)
- To aid networking on the evening, a delegate list will be available to view.
- Videos/photographs may be taken during the event for CIM marketing purposes. If you do not wish to appear on such materials, please contact us prior to the event.
- Please notify us if you cannot attend the event.
- The Institute reserves the right to charge delegates who do not attend without giving us email notification at least 24 hours prior to event.
- If you are a non-member and would like to receive further information about Region and Branch events, please email the [CIM Events](#).