

Marketing a new Liverpool 2013-2023 Delegate Joining Instructions

Thank you for booking to attend this event, we hope you find it an enjoyable learning experience.

Please read the following information carefully.

Event Venue: Lecture Theatre 2 - Redmonds Building

Liverpool Business School,

Liverpool John Moores University

Clarence Street

Liverpool

United Kingdom

L3 5UG

Venue information: Below is a map link for the venue. Please note, the Redmonds Building is

situated on the corner of Clarence Street and Brownlow Hill, and so when checking locations and directions, you may see either address listed. The

event organisers have confirmed to us that both are correct.

The closest car parking is on Mount Pleasant.

Map: <u>Directions to venue</u>

Date: 12 February 2013

Times: 18:00 – 18:30 Registration, networking and snack refreshments

18:30 - 20:00 Presentation

Contacts: Prior to the event email or call +44 (0)1628 427 340

Please note that the event management on the night will now be handled by our partner for this event, Chartered Management Institute. If you need assistance please call CIM Merseyside Branch Chair, **Richard Kenyon on 07940 500091** or CMI Merseyside Branch Chair, Gill Cosser on

07866692383.

Please note:

- If you have any specific dietary requirements please email <u>CIM Events</u>
- To aid networking on the evening, a delegate list will be available to view.
- Videos/photographs may be taken during the event for CIM marketing purposes. If you do not wish to appear on such materials, please contact us prior to the event.
- CPD certificates and feedback questionnaires will be sent by email following the event, so
 please make sure we have your correct email address.
- Please notify us if you cannot attend the event.
- If you are a non-member and would like to receive further information about Region and Branch events, please email CIM Events.