

Presenting without powerpoint Delegate Joining Instructions

Thank you for booking to attend this event, we hope you find it an enjoyable learning experience.

Please read the following information carefully.

Event Venue: Seminar Rooms 1 and 2
The Business School - Nidd Building,
The University Of Hull
Cottingham Road
Kingston-Upon-Hull
HU6 7RX

Map: [Map to venue](#)

Transport: If you are travelling to the Business School by car, please access via the West Entrance indicated on the enclosed map. Once on campus, there are ample parking spaces. There is a designated visitor's car park situated on the right hand side of the access road alongside the Skell and Dearne buildings, labelled as 50 and 16 respectively on the enclosed map. The car park is barrier-controlled and you can collect an exit disc from Nidd reception on your arrival. If this car park should be full, please park in any available category 'A' parking space, displaying the attached parking pass on your dashboard. Once you have safely parked your vehicle, please proceed to the Business School Reception (Nidd Building) to register.

Date: 14 November 2012

Times: 18:00 – 18:30 Registration and networking
18:30 – 20:00 Presentation

Contacts: Prior to the event [email](#) or call +44 (0)1628 427 340
On the day of the event call **Bridget Batty +44 (0)7771870400**

Please note:

- If you have any specific dietary requirements please email [CIM Events](#)
- To aid networking on the evening, a delegate list will be available to view.
- Videos/photographs may be taken during the event for CIM marketing purposes. If you do not wish to appear on such materials, please contact us prior to the event.
- CPD certificates and feedback questionnaires will be sent by email following the event, so please make sure we have your correct email address.
- Please notify us if you cannot attend the event.
- The Institute reserves the right to charge delegates who do not attend without giving us email notification at least 24 hours prior to event.
- If you are a non-member and would like to receive further information about Region and Branch events, please email the [CIM Events](#).